NCSC For DA (National Career Service Centre for Differently Abled)

USER Manual for State Officer NIC-NCSC For DA-USER-1.0

**Abstract:** This User Manual provides complete description of the functions covered for NCSC For DA (National Career Service Centre for Differently Abled). This document is intended for the stakeholders of the system.

**Keywords:** software requirement specification, Application Form, Accept Application, Reject Application ,Enrolled, Refused, Dropout, Code Directory, Query, MIS Report

M/Labour & Employment Division National Informatics Centre (MeitY),India

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### Amendment log

Version	Date	Brief Description	Section Change
1.0	18.09.2018	Covers the functionality of Registration of Application by Differently Abled Student, Accept, Reject, Enrolled, Dropout, Refused, Manage, Courses, Manage Regional Center Detail, Manage Batches, Manage Attendence, Manage Payment, Manage Attendence Percentage and more.	1 <sup>st</sup> Draft

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## **1** Regional Center Officer

Dashboard: There are all the count of Applied Student, Pending For Acceptance, Accept Student, Enrolled Student, Rejected Student, Refusal Student, Dropout Student.



### **1.1 Regional Center Profile (Manage Admin Detail)**

Manage Regional officer Detail, Like- Name, Address, office contact, Nodal Officer contact (mail id, mobile and more.)

Regional Center Profile : Manage complete detail of officer.

भारत सरकार Government of India M/o Labour & Em Ministry of Labour & Employment	लय nployment	Mon Doc 21 2019 4:50:27 PM		+ = =
रोजगार महानिदेशालय Directorate General of Employment	National Care	eer Service Centre for D	ifferently Abled [NCSC Fo	r DA] (साल) राव स्वल साला भी केर
*				Department Login
Ξ	User Name :	dl-shahdara-vrc	Office Name : NCSC for DA-De	hi 😃 Logout
🚯 Dashboard	🚱 Back			
Regional Center Profile	Regional Center Detail	S		
Manage Courses	Name of Designal		A J J	
Manage Students	Center:	NCSC for DA - New Delhi	NCSC F	For DA, Building, 9-10-11.
Cumulative Students			Main V	kas Marg Extension
Manage Batch	Office Contacts		Nodal Officer Contacts	
Manage Attendence				
Manage Payment	*Name:	K.N. Reema Devi	*Name: K.N.I	Reema Devi
Manage Transaction	Email	vrc.newdelhi@gmail1.com	Email: vrc.n	ewdelhi@gmail1.com
Benificery List(Categorywise)	Telephone:		Telephone 011-	223727050
Manage Attendence		011-223727050	Mobile:	
Percentage	Mobile:			
		S	Close	
	NCSC for DA de	signed, developed and hosted by <b>Na</b>	tional Informatics Centre (NIC)	
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### 1.2 Manage Trade

Here the Admin will manage the trade (like Cutting & Tailoring, Metal and More..), completely managed by admin with Active Or Deactive Funcationality.

Government of India M/o Labour & Emplo	oyment	Thus Ion 24 2040 4:424	N4 DM	Welsome di sh	+ - =
रोजगार महानिदेशालय Directorate General of Employment	Na दिव्य	tional Career Service Centr गंगों हेतु नेशनल कैरियर सर्विस सेंटर	e for Differently Abled	Kational Caree Service of the service of the service refine a service	स्वस्त्र) पात एक इत सप्परा जी को
*					Department Logi
=		User Name : dl-shahdara-vrc	Office Name : NCSC	for DA-Delhi	U Logout
🚯 Dashboard			List of Trades Offered		
Regional Center Profile					Add Trades
Manage Trade	S.no	Regional Centre	Trade List		Status
Manage Students	L	NCSC for DA - New Delhi	Cutting & Tailoring		Deactive
Cumulative Students	2	NCSC for DA - New Delhi	Metal		Active
Manage Batch	3	NCSC for DA - New Delhi	Carpentry		Active
Manage Attendence	ļ.	NCSC for DA - New Delhi	General Mechanics		Active
Manage Payment	5	NCSC for DA - New Delhi	Radio & Television		Active
Manage Transaction	5	NCSC for DA - New Delhi	Electrical & Electronics		Active
	7	NCSC for DA - New Delhi	Commercial & Secretarial Practice		Active
Benificery List(Category-	3	NCSC for DA - New Delhi	Hosiery		Active
vise)	9	NCSC for DA - New Delhi	Knitting & Embroidery		Active
Manage Attendence	10	NCSC for DA - New Delhi	Automobile		Active
ercentage	11	NCSC for DA - New Delhi	Art & Craft		Active
1	12	NCSC for DA - New Delhi	Watch & Clock Repairing		Deactive
1	13	NCSC for DA - New Delhi	Draughtsmam		Active

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#### 1.2.1 Add New Trade

The system facilitates the officer to Add New Trade.

If you have selected the course which is already in database, Send you a Message – Course Already Exist.

भारत सरकार Government of India Ministry of Labour & I Ministry of Labour & Employment देवनार महानिदेशालय Directorate General of Employment Dashboard Regional Center Profile	iत्रत्व Employment NQ दिव्य	Add New Trade tior यांगों Trade:	-Select Trade- SUB LIST OF FEADES OFFE	Welcome	dLshahdara.vrc All-Shahdara.vrc All shahdara.vrc All shahdara.v
Manage Trade	S.no	Regional Centre		Trade List	Status
Manage Students	1	NCSC for DA - New Delhi	Cutting & Tailoring		Deactive
Cumulative Students	2	NCSC for DA - New Delhi	Metal		Active
Manage Batch	3	NCSC for DA - New Delhi	Carpentry		Active
Manage Attendence	4	NCSC for DA - New Delhi	General Mechanics		Active
Manage Payment	5	NCSC for DA - New Delhi	Radio & Television		Active
Manage Transaction	6	NCSC for DA - New Delhi	Electrical & Electronics		Active
	7	NCSC for DA - New Delhi	Commercial & Secretarial Prac	tice	Active
Benificery List(Category-	8	NCSC for DA - New Delhi	Hosiery		Active
wise)	9	NCSC for DA - New Delhi	Knitting & Embroidery		Active
Manage Attendence	10	NCSC for DA - New Delhi	Automobile		Active
Percentage	11	NCSC for DA - New Delhi	Art & Craft		Active
	12	NCSC for DA - New Delhi	Watch & Clock Repairing		Deactive
	13	NCSC for DA - New Delhi	Draughtsmam		Active
	Page of 1, sho	wing records out of total, starting on record ( $next > $	D, ending on		

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#### **1.2.2** Active and Deactive Trade :

The system facilitates the officer to Manage Trade.

Admin Will get only the list of those Trades, Which are Active when he is providing a trade to Applicant at the time of enrollment.

भारत सरकार Government of India Ministry of Labour & Employment	iत्रालय Employment	Thu Jan 31 2019, 4:42:0	1 PM	Welcome <u>dl-sha</u>	+ - = ahdara-vrc
रोजगार महानिदेशालय Directorate General of Employment	Na दिव्	tional Career Service Centra यांगों हेतु नेशनल कैरियर सर्विस सेंटर	e for Differently Abled	Rational Career Service of arms of arm policianica accupitor	स्वस्त्र भारत एक करन साध्या की जेर
*					Department Login
Ξ		User Name : dl-shahdara-vrc	Office Name : NCSC fo	r DA-Delhi	U Logout
🚯 Dashboard			List of Trades Offered		
Regional Center Profile					Add Trades
Manage Trade	S.no	Regional Centre	Trade List		Status
Manage Students	1	NCSC for DA - New Delhi	Cutting & Tailoring		Deactive
Cumulative Students	2	NCSC for DA - New Delhi	Metal		Active
Manage Batch	3	NCSC for DA - New Delhi	Carpentry		Active
Manage Attendence	4	NCSC for DA - New Delhi	General Mechanics		Active
Manage Payment	5	NCSC for DA - New Delhi	Radio & Television		Active
Manage Transaction	6	NCSC for DA - New Delhi	Electrical & Electronics		Active
	7	NCSC for DA - New Delhi	Commercial & Secretarial Practice		Active
benincery List(Category-	8	NCSC for DA - New Delhi	Hosiery		Active
wise)	9	NCSC for DA - New Delhi	Knitting & Embroidery		Active
Manage Attendence	10	NCSC for DA - New Delhi	Automobile		Active
Percentage	11	NCSC for DA - New Delhi	Art & Craft		Active
	12	NCSC for DA - New Delhi	Watch & Clock Repairing		Deactive
	13	NCSC for DA - New Delhi	Draughtsmam		Active
	Page of 1, sho	owing records out of total, starting on record 0, ending on <pre></pre>	te General of Employment (DGE)		

#### 1.3 Manage Student

The system facilitates Admin to enroll the applicant.

भारत सरकार अम एवं रोजगार मंत्राल Government of India M/o Labour & Emj	ম্ব ployment		± = =
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रोजगार महानिदेशालय Directorate General of Employment	National Career Service C दिव्यांगों हेतु नेशनल कैरियर सर्विस र	entre for Differently Abled वेंटर	Kitosa (area service before a cube) before a cube)
*			Department Login
≡	User Name : dl-shahdara-vrc	Office Name : NCSC fo	r DA-Delhi 🔱 Logout
🚯 Dashboard	State: Delhi	Centre Name: NCSC for DA - New Delhi	
Regional Center Profile			
Manage Trade	Applicant List Accepted List Enrolled List	Rejected List Refusal List Dropout List	
Manage Students		Applicant Student list	
Cumulative Students	Show 10 V entries	Search:	Print Excel PDF
Manage Batch	S.no 🛛 Registration ID	Name     Father/Husband Name	me 🗆 Email 🗆
Manage Attendence		No Records to be Approved	
Manage Payment	Showing 0 to 0 of 0 entries		Previous Next
Manage Transaction			
Benificery List(Category-			
wise)			
Manage Attendence			

#### 1.3.1 Applicant List

Display Students list, Who have registered for trade (After accepting Decelaration).

After clicking on Registration Id : complete view of student will open, Two Options are there

- 1. Accept Button To Accept the Application. This Application will move to Accepted List Tag.
- 2. Rejected Button To Reject the Application, pop up will open to write the Reason of Rejection. This Application will move to Rejected List Tab.

#### 1.3.2 Accepted List

Accepted Applicant list will be display here.

Click on Registration Id, Short view opened with 2 button – 1. Enrolled, 2. Refused for Admission

- 1. When Clicking on Enroll Button, popup will open with following detail.
  - A Period of Trade (Start Date and End Date of Trade)
  - B Select Trade.

2. Refused for Admission – This Mean Applicant denied to take admission. Clicking on this button, popup will open to submit reason for refused.

#### 1.3.3 Enrolled List

Enrolled Applicant Displaly Here.

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Ministry of Labour & Employment		Thu Jan 31 2019, 5:47:36 PM		Welcome <u>dl-shahdara-vrc</u> 🔒 – 🔫
रोजगार महानिदेशालय Directorate General of Employment	National Career S दिव्यांगों हेतु नेशनल कैरि	ervice Centre for यर सर्विस सेंटर	Differently Abled	ब्हि (area Service) * हे का का के का * है का का के का से का का के का से का का का सारा से के
*				Department Login
≡	User Name : dl-sha	hdara-vrc	Office Name : NCSC for DA	-Delhi 🔱 Logout
🚯 Dashboard	State: Delhi	Centre N	ame: NCSC for DA - New Delhi	
Regional Center Profile				
Manage Trade	Applicant List Accepted List	Enrolled List Rejected List	Refusal List Dropout List	
Manage Students		Enro	olled Student list	
Cumulative Students	Show 10 V entries		Search:	Print Excel PDF
Manage Batch	S.no 🛛 Registration ID	Name	Father/Husband Name	<b>Trade</b>
Manage Attendence	1 <b>89227905</b>	Roopak Thakur	father	Carpentry
Manage Payment	2 18074951	Rama Kumar	pawan kumar	Radio & Television
Manage Transaction	3 <b>15504150</b>	Ravi Pratap	H R RAjan	Art & Craft
Benificery List(Category-	4 44911804	Ravi Kumar	H H Kazi	Carpentry
wise)	5 86712036	Preet Kumari	Malihana Kumar	Metal
Manage Attendence	6 96217956	Sumit Kumari	P Ranjan Kumar	Electrical & Electronics

#### 1.3.4 Rejected List

Display the List of Rejected Application.

#### 1.3.5 Refusal List

Display the List of Applicant who refused (Deny) to take admission.

#### 1.3.6 Dropout List

Display the List of Applicant who dropout from the Trade.

#### **1.4 Cumulative Students**

Section Contain the complete report of students .

- 1. Applicant List Display Total student who had submitted their application for trades.
- 2. Accepted List Display Total Student whose application accepted for enrollment.
- 3. Enrolled List Display Total Student whose enrolled for trade.
- 4. Rejected List Display Total Student whose application rejected.
- 5. Refusal List Display Total Student where applicant refuse to take admission.
- 6. Dropout List Display Total Student who drop their courses due to some reason.

Print Excel PDF
Status
Submitted

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### 1.5 Manage Batches

The system facilitates to create and view batches.

When we are creating a new batch, all the applicant which comes under the particular date period of batches will move to Manage Attendence, so we will easly maintain the attendence of those applicant.

भारत सरकार श्रम एवं रोजगार म Government of India M/o Labour &	मंत्रालय Employment					+ - =
Ministry of Labour & Employment	Madia		2019, 10:59:45 AM		Welcome <u>dl-shahdara-vrc</u>	
Directorate General of Employment	NATIO दिव्यांग	nal Career Service ों हेतु नेशनल कैरियर सर्विस	Centre for Different संटर	ly Adled <u>National Ca</u>	Meer Service १ मही तक बक्र (क्राफ) प्रकार नियायना की जो	t
*					Depa	artment Login
Ξ		User Name : dl-shahdara-vrc	Offi	ce Name : NCSC for DA-De	lhi	U Logout
🚯 Dashboard						
Regional Center Profile			Managa Da	tab as		Databas
Manage Trade			мападе ва	tenes	Add	Batches
Manage Students	Show 10 1	entries			Search:	
Cumulative Students	S.No	Batch No.	Period	No of Student	Attendence Percentage	E.
Manage Batch	1	TMP_BN12820104101020	Fin Year: 2019-20 (01/04/2019 - 30/04/2019)	6	70%	
Manage Attendence	2	TMP_BN88470101111033	Fin Year: 2018-19 (01/03/2019 - 31/03/2019)	6	70%	
Manage Payment	3	TMP_BN29462112045201	Fin Year: 2018-19 (01/02/2019 - 28/02/2019)	6	80%	
Manage Transaction	4	TMP_BN43602112123810	Fin Year: 2018-19	4	80%	
Bennicery List(Category-			(01/01/2019 - 31/01/2019)			
wise)	Showing 1 to 4 of 4	entries			Previous	1 Next
Manage Attendence	<					•
Percentage						

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NCSC for DA designed, developed and hosted by National Informatics Centre (NIC)
Total bits : 3

### 1.5.1 Add Batches

The system facilitates Admin to create new batches.

भारत सरकार श्रम एवं रोजगार मंत्रा Government of India M/o Labour & En	लय nployment					± - =
Ministry of Labour & Employment		Fri Feb 01 2019, 11:06	:03 AM		Welcome <u>d</u>	<u>-shahdara-vrc</u> 💄 🔻
रोजगार महानिदेशालय Directorate General of Employment	National Ca दिव्यांगों हेतु नेश	.reer Service Centr ानल कैरियर सर्विस सेंटर	re for Diffe	erently Abled	Rational Career Service	स्वरज भारत एक कान मनप्रथा की कोर
*						Department Login
Ξ	User Nam	e : dl-shahdara-vrc		Office Name : NCSC	for DA-Delhi	U Logout
n Dashboard	Create Batches					
Regional Center Profile	Circuit Voor			Attorney Month		
Manage Trade	Financia: rear	2018-19	•	Attendence Month	Select Month	•
Manage Students	Start Date	Select start Date	•	End Date	End Date	
Cumulative Students			PRO	CEED		
Manage Batch						
Manage Attendence						
Manage Payment						
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Benificery List(Category-						
wise)						
Manage Attendence						
Percentage						
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# **1.6 Manage Attendance**

The system facilitates admin to manage the attendence of applicant.

भारत सरकार श्रम एवं रोजग Government of India M/o Labour	Nर मंत्रालय r & Employment				
Ministry of Labour & Employment रोजगार महानिदेशालय Directorate General of Employment	Natio दिव्यांग	मान्कागरणरणर onal Career Service Centr गों हेतु नेशनल कैरियर सर्विस सेंटर	e for Differently Abled	Welcome <u>dl.s</u> <u>Bilional Caree Service</u> reference inter- reference inter- refere	iahdara-vrc 🍐 🕶
*					Department Login
		User Name : dl-shahdara-vrc	Office Name : NCSC f	for DA-Delhi	U Logout
Dashboard     Dashboar					
Regional Center Profile			Manage Attendance		
Manage Trade	Show 10 V	/] entries		s	Search:
Manage Students	S.No	D Batch No.	Period	No of Stu	dent
Cumulative Students	1	TMP BN12820104101020	Fin Year:	6	
Manage Batch			(01/04/2019 - 30/04/2019)		
Manage Attendence	2	TMP_BN88470101111033	Fin Year: (01/03/2019 - 31/03/2019)	6	
Manage Payment	3	TMP_BN29462112045201	Fin Year: (01/02/2019 - 28/02/2019)	6	
Benificery List(Category-	4	TMP_BN43602112123810	Fin Year: (01/01/2019 - 31/01/2019)	4	
wise)	Showing 1 to 4 of	f Atriop			Previous 1 Next
Manage Attendence	A Showing 1 to 4 to	4 entries			•
Percentage					
		Content managed by Director	ate General of Employment (DGE)		
	ИС	LSC for DA designed, developed and ho	osted by National Informatics Centre (N	IIC)	

### **1.6.1** Manage Attendance

1. Click on Batch No to manage attendance. Below page will open

भारत सरकार Government of India Mio Labour & E Ministry of Labour & Employment	제여객 mployment Mon Apr 01 2019, 11:18:56 A	M	Welcome	+ - =
रोजगार महानिदेशालय Directorate General of Employment	National Career Service Centre 1 दिव्यांगों हेतु नेशनल कैरियर सर्विस सेंटर	for Differently Abled	Kational Career Service	्रिस्स्य) (सात) राज करन माध्या से करे
*				Department Login
Ξ	User Name : dl-shahdara-vrc	Office Name : NCSC fo	or DA-Delhi	U Logout
🚯 Dashboard	Attendence Management			
Regional Center Profile	Drococc Id: TMD_RN65620104111702	Einangial Voari 2010-20		
Manage Trade	From Date: 01-05-2019	To Date: 31-05-2019		
Manage Students				
Cumulative Students	Working Days	PROCEED		
Manage Batch	1			
Manage Attendence				
Manage Payment				
Manage Transaction				
Benificery List(Category-				
wise)				
Manage Attendence				
Percentage				
	Content managed by Directorate NCSC for DA designed, developed and hoste	General of Employment (DGE) d by <b>National Informatics Centre (NI</b>	IC)	
	 Total hit	ls 3		

Give Working Days and proceed for applicant attendence.

2. After Giving Working Days , below page will open

#### NCSC For DA – User Manual for Regional Center Officer

linistry of Labour & Employment				Mon Apr	01 2019, 11:25:15 AM				Welcome dl-sha	ahdara-vrc 🔒 🥆
रोजगार महानिदेशालय Directorate General of Employment	۱ f	National C दिव्यांगों हेतु ने	Caree शिनल वे	r Service केरियर सर्वि	e Centre fo स सेंटर	or Differen	tly Able	ed <u>Rational Care</u>	er Service fram fram	स्वत्वयु धारत एक करन साध्यया की जेत
										Departme
Ξ	_	User Na	ame : <mark>d</mark> l-	shahdara-vrc		0	ffice Name :	NCSC for DA-Dell	ni	
shboard	G	Back								
onal Center Profile	The	dbt transacti	on bate	h has been	saved.					
age Trade										
age Students	Manag	je Attendance								
ulative Students	1	Transaction: TMP_	_BN65630	104111702	Financial	Year: 2019-20		Working [	Days: 26	
age Batch	F	From Date: 01-05	-2019		To Date:	31-05-2019		Attendand	e Percentage: 70	0%
age Attendence										
age Payment		Trade	Γ	Coloct Troda						
age Transaction				Select Irade	:	•				
ficery List(Category-										
ige Attendence	Mana	age Attendance								
tage	S.No	Registration Id	Name	Trade	Trade Duration	Total Working Days	Attended	Per(%)	Remarks*	Action
	1	18074951	Rama	Radio &	Start Date:	26	Δ##	Attendance I	Remarks	Fill Atten
			Kumar	lelevision	02-01-2019 End Date: 31-08-2019					
	2	89227905	Roonak	Carpentry	Start Date:					
	-	0322,300	Thakur	carpenery	01-01-2019 End Date:	26	Att	Attendance I	Remarks	Fill Atten
					30-06-2019					
	3	96217956	Sumit Kumari	Electrical & Electronics	Start Date: 01-01-2019	26	Att	Attendance I	Remarks	Fill Attend
					End Date: 31-08-2019					
	4	44911804	Ravi	Carpentry	Start Date:	26	Att	Attendance I	Remarks	Fill Attend
			Sumar		End Date: 30-06-2019					
	5	44966735	Mukesh	Automobile	Start Date:	26	A++	Attendance	Bemarks	Fill Abbas
			Kumar		28-12-2018 End Date:	20		Attendance I	Kemarks	Fill Attend
	-	00710005			27-12-2019					
	6	86/12036	Preet Kumari	Metal	Start Date: 01-01-2019 End Date: 31-07-2019	26	Att	Attendance I	Remarks	Fill Attend
						Submit				
	Note*	For Changing The t	otal Workin	n Day, You Need	to write the remark					

- 3. Attendance is submitted when all the data Or row fill completely.
- 4. Attended column is mandatory, If you click Fill Attendance button without filling attended column, it will generate message –Please Fill Attended Days,
- 5. Per(%) generate automatically when we give attended days. This provide the percentage of attendence.
- 6. Remark is mandatory only when we change the **Total Working Days**.
- 7. Submit Button will work when we fill all the row otherwise it will generate message Please fill all the rows.

- 8. Edit Button will generated once we fill attendence of one row. Edit Button to manage attende of particular applicant.
- 9. After clicking on submit button, final attendance will generate and send applicant detail to table dbt\_transaction\_payments who has minimum 70% attendance percentage.

Attendance Percentage mange by Admin through Section – Manage Attendence Percentage

Directorate General of Employment		National C दिव्यांगों हेतु ने	Career ध रेशनल कैरि	Service Cer रयर सर्विस सेंट	ntre for Di र	fferently /	Abled	Natio	All career Service ref care of them ref care o	n) **
ŧ.									Dej	partment
Ξ		User Na	ame : dl-sha	ahdara-vrc		Office N	ame : NCS	C for DA-	Delhi	С Го
Dashboard	• •	Back								
gional Center Profile	Manag	ge Attendance								
nage Trade		Transaction: TMP_	_BN12820104	101020	Financial Year: 2	019-20		Work	ing Days: 25	
nage Students		From Date: 01-04	-2019		To Date: 30-04-:	2019		Atten	dance Percentage: 70%	
mulative Students										
nage Batch										
nage Attendence		Trade	S	elect Trade	*					
nage Payment										
nage Transaction										
nificery List(Category-	Man	age Attendance								
)	S.No	Registration Id	Name	Trade	Trade Duration	Total Working	Attended	Per(%)	Remarks*	Action
nage Attendence	1	18074951	Pama	Radio & Television	Start Date:	25	21	84		Final
entage	Î	10074351	Kumar		02-01-2019 End Date: 31-08-2019	20	4. A			Attenda
	2	89227905	Roopak Thakur	Carpentry	Start Date: 01-01-2019 End Date: 30-06-2019	20	20	100	On Company Visit, Permitted By NCSC For DA	Final Attenda
	3	96217956	Sumit Kumari	Electrical & Electronics	Start Date: 01-01-2019 End Date: 31-08-2019	25	20	80		Final Attenda
	4	44911804	Ravi Kumar	Carpentry	Start Date: 01-01-2019 End Date: 30-06-2019	20	20	100	On Company Visit , Permitted By NCSC For DA	Final Attenda
	-	44966735	Mukesh Kumar	Automobile	Start Date: 28-12-2018 End Date: 27-12-2019	25	19	76		Final Attenda
	5									

## 1.7 Manage Payment

The system facilitates Admin to manage stipend amount.

भारत सरकार Government of India M/o Labour & E Ministry of Labour & Employment	শালশ mployment	Mon Apr 01 2019, 11:	57:17 AM	Welcome <u>dl.s</u>	+ - =
रोजगार महानिदेशालय Directorate General of Employment	Nationc दिव्यांगों हे	ll Career Service Cent तु नेशनल कैरियर सर्विस सेंटर	re for Differently Abled	Kational Career Service	(सन्छ) (भारत) एत तरा लाग्रा ले को
*					Department Login
Ξ	Use	er Name : dl-shahdara-vrc	Office Name : NCSC fo	or DA-Delhi	U Logout
🚯 Dashboard					
Regional Center Profile			Manage Payment		
Manage Trade	Show 10 T entrie	\$			Search:
Manage Students	S No.	Batch No	Period	No of Stu	ident
Cumulative Students					
Manage Batch	1	TMP_BN12820104101020	(01/04/2019 - 30/04/2019)	6	
Manage Attendence	2	TMP_BN88470101111033	Fin Year: (01/03/2019 - 31/03/2019)	6	
Manage Payment	3	TMP_BN29462112045201	Fin Year: (01/02/2019 - 28/02/2019)	6	
Benificery List(Category-	4	TMP_BN43602112123810	Fin Year: (01/01/2019 - 31/01/2019)	4	
wise)					Previous 1 Next
Manage Attendence	Showing 1 to 4 of 4 entr	es			•
Percentage					
	1				
		Content managed by Directo	rate General of Employment (DGE)		
	NCSC f	or DA designed, developed and h	nosted by National Informatics Centre (N	(C)	

### 1.7.1 Manage Payment

1. Click on Batch No to manage stipend. Below page will open

भारत सरकार श्रम एवं रोजगार मंत्र Government of India M/o Labour & Er	श्रलय mployment		
Ministry of Labour & Employment	Mon Apr 01 2019, 12:01:02 PM	W	lelcome <u>dl-shahdara-vrc</u> 🔒 🔻
रोजगार महानिदेशालय Directorate General of Employment	National Career Service Centre for दिव्यांगों हेतु नेशनल कैरियर सर्विस सेंटर	Differently Abled	<u>संस्थ</u> रसम्बद्ध प्राहत रस मान माएवा सी और
*			Department Login
Ξ	User Name : dl-shahdara-vrc	Office Name : NCSC for DA-Delhi	U Logout
🚯 Dashboard	Attendence Management		
Regional Center Profile			
Manage Trade	Process Id: TMP_BN65630104111702	Financiai Year:	2019-20
Manage Students	Working Dave: 26	10 Date, 51-6	15-2019
Cumulative Students	Working Bays. 20		
Manage Batch	Stipend Amount	PROCEED	
Manage Attendence			
Manage Payment			
Manage Transaction	i i		
Benificery List(Category-	i i		
wise)			
Manage Attendence	i i		
Percentage	í.		
	Content managed by Directorate Ger	eral of Employment (DGE)	
	NCSC for DA designed, developed and hosted by	National Informatics Centre (NIC)	
	Total hits : 3		

Provide stipend amount then proceed. Following Page will open.

भारत सरकार न्यूम एवं रोजगार मंघ Government of India M/o Labour & E Ministry of Labour & Employment	गलय mployment			Mon Apr 01 2019, 1:52:19	РМ			Welcome	e <u>dl-shahdara</u>	<u>+</u>
रोजगार महानिदेशालय Directorate General of Employment	۱ f	National C देव्यांगों हेतु ने	areer Sei शनल कैरियर	rvice Centre र सर्विस सेंटर	for Differen	tly Able	ed	National Career Service of areas tell are fair Caret of the capet has	्रियस्य इत्त करन	भारत साएग की जोर
*										Department Logir
Ξ		User Na	me : dl-shahda	ara-vrc	0	fice Name :	NCSC fo	or DA-Delhi		U Logout
🚯 Dashboard	G	Back								
Regional Center Profile	Manag	e Payment								
Manage Trade	-	rangaction, TMD	DN65620104111	702 Einar	veial Veary 2010-20			Wasking David 26		
Manage Students		rom Date: 01-05-	2010	To D	ate: 21-05-2019			Stinend Amount: 2	000	
Cumulative Students		Tom Date: 01-05-	2017	10 0.				Superio Amount, 2		
Manage Batch										
Manage Attendence		Trade	Selec	t Trade	v					
Manage Payment										
Manage Transaction										
Benificery List(Category-	Mana	ge Attendance								
wise)	S.No	Registration Id	Name	Trade	Total Working Days	Attended	Per(%)	Stipend Amount	Remarks*	Action
Manage Attendence	1	89227905	Roopak Thakur	Carpentry	26	22	85	2000		Edit Stipend
Percentage	2	18074951	Rama Kumar	Radio & Television	26	21	81	2000		Edit Stipend
	3	96217956	Sumit Kumari	Electrical & Electronics	26	23	88	2000		Edit Stipend
	4	44911804	Ravi Kumar	Carpentry	26	26	100	2000		Edit Stipend
	5	44966735	Mukesh Kumar	Automobile	26	20	77	2000		Edit Stipend
	6	86712036	Preet Kumari	Metal	26	19	73	2000		Edit Stipend
					Submit					
		C NCSC for D	ontent mana A designed, de	ged by Directorat eveloped and host _Total	e General of Employ ed by <b>National Info</b> hits : 3	ment (DGE rmatics Co	:) entre (NI	i <b>c)</b>		

Edit Stipend button is used to edit the stipend amount of particular row.

Remark is manadatory when admin changed the stipend amount.

Submit Button is used to freeze the stipend amount, after that no stipend amount of particular applicant will not be changed and data send to the table dbt\_transaction\_report to generate xml file and excel file.

भारत सरकार Government of India M/o Labour & E Ministry of Labour & Employment	त्रालय Employment			Mon Apr 01 2019, 2:03:05	5 PM			Welco	ome <u>dl-shahdara-vrc</u>	
रोजगार महानिदेशालय Directorate General of Employment	۱ f	National C देव्यांगों हेतु ने	areer Se शिनल कैरिय	rvice Centre र सर्विस सेंटर	e for Differe	ntly Ab	led	Rational Career Service Per Laws Lot area	स्तरस्य भारत एक सान ल्लायवा को जो	, ,
*									Depa	artment Logi
Ξ		User Na	ame : dl-shaho	lara-vrc		Office Nam	e : NCSC	for DA-Delhi		U Logout
n Dashboard	G	Back								
Regional Center Profile	Manag	e Payment								
Manage Trade	Г	Transaction: TMP	BN1282010410	1020 Fina	ncial Year: 2019-20			Working Days: 2	15	
Manage Students	F	- rom Date: 01-04	-2019	To D	ate: 30-04-2019			Stipend Amount	: 2000	
Cumulative Students										
Manage Batch										
Manage Attendence		Trade	Sele	ct Trade	*					
Manage Payment										
Manage Transaction										
Benificery List(Category-	Mana	ge Attendance								
vise)	S.No	Registration Id	Name	Trade	Total Working Days	Attended	Per(%)	Stipend Amount	Remarks*	Action
Manage Attendence	1	96217956	Sumit Kumari	Electrical & Electronics	25	20	80	2000		Final Stipend
Percentage	2	44911804	Ravi Kumar	Carpentry	20	20	100	2500	Company Visit Stipend	Final Stipend
	3	44966735	Mukesh Kumar	Automobile	25	19	76	2000		Final Stipend
	4	86712036	Preet Kumari	Metal	25	18	72	2000		Final Stipend
	5	18074951	Rama Kumar	Radio & Television	25	21	84	2000		Final Stipend
	6	89227905	Roopak Thakur	Carpentry	20	20	100	2500	Company Visit Stipend	Final Stipend
		( NCSC f <u>or D</u>	Content man A designe <u>d, c</u>	aged by Directorat leveloped and <u>hos</u>	e General of Empl ted by <b>Nation<u>al In</u>t</b>	oyment (D <b>formati<u>cs</u></b>	GE) <b>Centr<u>e</u> (</b>	NIC)		

### **1.8 Manage Transaction Report**

The system facilitates Admin to generate report.

- 1. XML generate xml report
- 2. Excel generate excel report.

भारत सरकार श्रम एवं रोजगार मं Government of India M/o Labour & E Ministry of Labour & Employment	ालय Employment	Mon Apr 01 2019, 2:07:16 F	эм	Welco	+ - = me di-shahdara-vrc
रोजगार महानिदेशालय Directorate General of Employment	National Car दिव्यांगों हेतु नेशन	eer Service Centre ल कैरियर सर्विस सेंटर	for Differently Ab	Red Reference	्रिस्ट (घात) एक स्वार माउपन की कोर
*					Department Login
Ξ	User Name	: dl-shahdara-vrc	Office Nam	e : NCSC for DA-Delhi	U Logout
n Dashboard					
Regional Center Profile			Manage Transactio	on Reports	
Manage Trade	Show 10 Tentries		0	1	Search:
Manage Students	S.No 🛛 Batch No.	Period	No of Student	Total Amount	Generate Report
Cumulative Students	1 BN1282010410	1020 Ein Year:	6	13000	XML   Excel
Manage Batch		(01/04/2019 - 30/04/201	19)	15000	
Manage Attendence	2 BN8847010111	1033 Fin Year: (01/03/2019 - 31/03/201	6	12000	XML   Excel
Manage Payment	3 BN2946211204	5201 Fin Year:	6	5800	XML   Excel
Manage Transaction		(01/02/2019 - 28/02/201	19)		
Benificery List(Category-	4 BN4360211212	3810 Fin Year: (01/01/2019 - 31/01/201	4	4000	XML   Excel
wise)				'	Previous 1 Next
Manage Attendence	<ul> <li>Showing 1 to 4 or 4 entries</li> </ul>				•
Percentage					
	•				

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## 1.9 Benificery List (Category-wise)

The system facilitates Admin to check report.

भारत सरकार श्रम एवं र Government of India M/o Lab Ministry of Labour & Employmen	।गर मंत्रालय u & Employment	2 2 1 2010 2:22-47 DM	Walcomo	di ebabdara urc
रोजगार महानिदेशालय Directorate General o Employment	National Career Service दिव्यांगों हेतु नेशनल कैरियर सर्वि	e Centre for Differently At स सेंटर	bled	प्राडगावाप्रधाव-पाट स्वस्तु पात रक्तमन लएवा से केर
*				Department Login
	User Name : dl-shahdara-vro	Office Nam	ne: NCSC for DA-Delhi	U Logout
Dashboard     Dashboar	Back			
Regional Center Profile	Report Generation			
Manage Trade	Financial Year	_ Type Of R	eports Coloct Deports	-
Manage Students	2019-20	•	Select Reports	
Cumulative Students		SHOW REPORT		
Manage Batch				
Manage Attendence				
Manage Payment				
Manage Transaction				
Benificery List(Category				
wise)				
Manage Attendence				
Percentage				
	Content managed b NCSC for DA designed, develop	y Directorate General of Employment ([ bed and hosted by <b>National Informatics</b>	GE) Centre (NIC)	
		Total hits : 3		

### 1.9.1 Benificary List / Categorywise

### Generate report Category wise

action and a mile cabour of L	Employment						
Ministry of Labour & Employment रोजगार महानिदेशालय Directorate General of Employment	Nation दिव्यांगों हे	Mon Apr di 2 al Career Service C हेतु नेशनल कैरियर सर्विस	ong,2:31:38 PM Centre for Diff सेंटर	erently Abled	Velcome ( Rational Caree Service Inf Care Marcinetory Inf Care Accurate No	प्रा-डाग्राविद्यात-VIC स्वस्य पान एक करम साधवा से और	
F						Depa	rtmen
Ξ	Us	ser Name : dl-shahdara-vrc		Office Name : NCS	SC for DA-Delhi		<u></u> С
ashboard							
egional Center Profile	Category Wise Rep	port of Students					
anage Trade	Financial Y	ear: 2018-19	SC Students: 2		ST Students: 3		
anage Students	OBC Stude	nts: 2	General Students: 0	1			
Imulative Students							
anage Batch							
		Selec	t Category Sele	ect Category	*		
anage Attendence				5 /			
anage Attendence							
anage Attendence anage Payment							
anage Attendence anage Payment anage Transaction			Categor	v Wise List			
nage Attendence nage Payment nage Transaction nificery List(Category-	Show 10 V	entries	Categor	y Wise List	'n	Excel Print	PDF
anage Attendence anage Payment anage Transaction enificery List(Category-	Show 10 V	entries Registration ID	Categor	y Wise List Search	Course Enrolled	Excel Print Status	PDF
anage Attendence anage Payment anage Transaction mificery List(Category- ) anage Attendence	Show 10 Y	entries Registration ID 18074951	Categor Name Rama Kumar	y Wise List Search Category SC	Course Enrolled	Excel Print Status Enrolled	PDF
anage Attendence anage Payment anage Transaction enificery List(Category- e) anage Attendence entage	Show 10 V S.no 1 2	entries Registration ID 18074951 89227905	Categor Name Rama Kumar Roopak Thakur	y Wise List Search Category SC OBC	Course Enrolled Radio & Television Carpentry	Excel Print Status Enrolled Enrolled	PDF
anage Attendence anage Payment anage Transaction enificery List(Category- e) anage Attendence centage	Show 10 V S.no 1 2 3	Registration ID           18074951           89227905           96217956	Categor Name Rama Kumar Roopak Thakur Sumit Kumari	y Wise List Search Category SC OBC ST	Course Enrolled Radio & Television Carpentry Electrical & Electronics	Excel Print Status Enrolled Enrolled Enrolled	PDF
anage Attendence anage Payment anage Transaction enificery List(Category- e) anage Attendence centage	Show 10 ▼ S.no 1 2 3 4	Registration ID           18074951           89227905           96217956           44911804	Categor Name Rama Kumar Roopak Thakur Sumit Kumari Ravi Kumar	y Wise List Search Category SC OBC ST OBC	Radio & Television Carpentry Electrical & Electronics Carpentry	Excel Print Status Enrolled Enrolled Enrolled Enrolled	PDF
anage Attendence anage Payment anage Transaction enificery List(Category- e) anage Attendence centage	Show 10 ▼ S.no 1 2 3 4 5	Registration ID           18074951           89227905           96217956           44911804           44966735	Categor Rama Kumar Roopak Thakur Sumit Kumari Ravi Kumar Mukesh Kumar	y Wise List Search SC OBC ST OBC ST	Radio & Television Carpentry Electrical & Electronics Carpentry Automobile	Excel Print Status Enrolled Enrolled Enrolled Enrolled Enrolled	PDF
lanage Attendence	Show 10 <b>v</b> <b>S.no</b> 1 2 3 4 5 6	entries           Registration ID           18074951           89227905           96217956           44911804           44966735           86712036	Categor Categor Rama Kumar Roopak Thakur Sumit Kumari Ravi Kumar Mukesh Kumar Preet Kumari	y Wise List Search SC OBC ST OBC ST ST ST	T Course Enrolled Carpentry Electrical & Electronics Carpentry Electrical & Electronics Carpentry Automobile Metal	Excel Prints Status Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled	PDF

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#### 1.9.2 Benificary List / Gender Wise

#### Generate report Gender wise

भारत सरकार Government of India Ministry of Labour & Employment	लय iployment	N	4on Apr 01 2019 -2:33:47 PM			Welcome di	shahdara.vrc 💄 📼
रोजगर महानिदेशालय Directorate General of Employment	Nation दिव्यांगों	nal Career Ser हेतु नेशनल कैरियर	vice Centre fo सर्विस सेंटर	or Differently A	bled	al Career Service	स्वस्त्र धारत एक कान साध्या की जोर
*							Department Lo
Ξ		User Name : dl-shahdar	ra-vrc	Office Na	me : NCSC for DA-	Delhi	U Logou
🚯 Dashboard							
Regional Center Profile	Gender Wise Re	port of Students					
Manage Trade	Financial	Financial Year: 2018-19 Total Male Student:		Total Femal	e Student: 2	Total Transg	ender Student: 0
Manage Students							
Cumulative Students							
Manage Batch			Gender Type	Select Gender	٣		
Manage Attendence							
Manage Payment							
Manage Transaction				Gender Wise List	t		
Benificery List(Category-	Show 10	▼ entries			Search:		Excel Print PDF
vise)	S.no	Registration ID	Name	Category(SC/ST)	Gender	Course	Status
Manage Attendence	1	18074951	Rama Kumar	sc	Male	Radio & Televis	ion Enrolled
ercentage	2	89227905	Roopak Thakur	OBC	Male	Carpentry	Enrolled
-	3	96217956	Sumit Kumari	ST	Female	Electrical & Electronics	Enrolled
	4	44911804	Ravi Kumar	OBC	Male	Carpentry	Enrolled
	-						
	5	44966735	Mukesh Kumar	ST	Male	Automobile	Enrolled
	5	44966735 86712036	Mukesh Kumar Preet Kumari	ST ST	Male Female	Automobile Metal	Enrolled Enrolled

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### 1.9.3 Benificary List / Qualification Wise

### Generate report Education wise

भारत सरकार श्रम एवं रोजगार मंत्रा Government of India M/o Labour & Em	लय ployment							± -
Ministry of Labour & Employment रोजनार महानिदेशालय Directorate General of Employment	Natio दिव्यांगों	nal Career Ser हेतु नेशनल कैरियर	Mon Apr 01 2019, 2:38 TVice Centr सर्विस सेंटर	re for Diff	erently A	bled	Welcome <u>dl-shahd</u>	<u>धाव-vrc</u> सन्ध्र-पात १९४४ मध्यमः से के
*								Department Lo
Ξ		User Name : dl-shahda	ira-vrc		Office Nar	me:NCSC for DA-Delh	i	U Logo
n Dashboard								
Regional Center Profile	Education Wise	Report of Students						
Manage Trade	Financia	l Year: 2018-19	Litrate Studen	t: 3	Illitrate Stud	dent: 2	Formal Education 9	Student: 2
Manage Students								
Cumulative Students								
Manage Batch			Education Ty	ype Sele	ect Education	Ŧ		
Manage Attendence								
Manage Payment								
Manage Transaction				Educatio	on Wise Lie	st		
Benificery List(Category-	Show 10	▼ entries				Search:		Excel Print
/ise)	S.no	Registration ID	Name	Category	Gender	Education Type	Course	Status
Manage Attendence	1	18074951	Rama Kumar	SC	Male	Literate	Radio & Television	Enrolled
ercentage	2	89227905	Roopak Thakur	OBC	Male	Formal Qualification	Carpentry	Enrolled
	3	96217956	Sumit Kumari	ST	Female	Illiterate	Electrical & Electronics	Enrolled
	4	44911804	Ravi Kumar	OBC	Male	Literate	Carpentry	Enrolled
	5	44966735	Mukesh Kumar	ST	Male	Literate	Automobile	Enrolled
	6	86712036	Preet Kumari	ST	Female	Illiterate	Metal	Enrolled
	7	15504150	Ravi Pratap	SC	Male	Formal Qualification	Art & Craft	Enrolled
	Showing 1 to 7	of 7 entries					Prev	ious 1 Next

Content managed by Directorate General of Employment (DGE) NCSC for DA designed, developed and hosted by **National Informatics Centre (NIC)** 

## 1.9.4 Benificary List / Age Wise

### Generate report Age wise

Ministry of Labour & Employment	imployment		Mon Apr 01 2	2019, 2:43:50 PM				Welcome dl-shahdara	<u>-vrc</u> 🔒 🔻
रोजगार महानिदेशालय Directorate General of Employment	Nati दिव्यां	onal Career S गों हेतु नेशनल कैरि	Service C रयर सर्विस	Centre for Diff सेंटर	ferently	Abled	National Can	reer Service tel are tel are	भारत लपाया को जोत
¥ _									Departmen
Ξ		User Name : dl-sha	hdara-vrc		Office N	lame : NC	SC for DA-Del	lhi	<u></u> ግ
Dashboard									
egional Center Profile	Age Wise Re	port of Students							
anage Trade	Financ	cial Year: 2018-19		Total Student (18-2	25): 3		Total Stud	ent (25+): 3	
anage Students	· · · · · · · · · · · · · · · · · · ·								
umulative Students	Coli								
lanage Batch	Sele	S S	elect Age Cat	egory •					
lanage Attendence									
anage Accentee									
lanage Payment									
lanage Payment lanage Transaction				Age	Wise List				
anage Payment anage Transaction enificery List(Category-	Show 10	• entries		Age	Wise List		Search:		Excel Print
anage Payment anage Transaction enificery List(Category-	Show 10	• entries Registration ID	Name	Age Category(SC/ST)	Wise List	Age	Search:	Education Type	Excel Print Status
anage Payment anage Transaction enificery List(Category- 2) anage Attendence	Show 10 S.no 1	entries     Registration ID     18074951	Name Rama Kumar	Age Category(SC/ST) SC	Wise List Gender Male	<b>Age</b> 28	Search: Course Radio & Television	Education Type	Excel Print Status Enrolled
lanage Payment lanage Transaction enificery List(Category- e) lanage Attendence centage	Show 10 S.no 1 2	entries      Registration ID      18074951      89227905	Name Rama Kumar Roopak Thakur	Age Category(SC/ST) SC OBC	Wise List Gender Male Male	<b>Age</b> 28	Search: Course Radio & Television Carpentry	Education Type Literate Formal Qualification	Excel Print Status Enrolled Enrolled
lanage Payment lanage Transaction enificery List(Category- e) lanage Attendence centage	Show 10 S.no 1 2 3	T         entries           Registration ID         18074951           89227905         96217956	Rama Rama Kumar Roopak Thakur Sumit Kumari	Age Category(SC/ST) SC OBC ST	Wise List Gender Male Male Female	<b>Age</b> 28 28	Search: Course Radio & Television Carpentry Electronics	Education Type Literate Formal Qualification Illiterate	Excel Print Status Enrolled Enrolled Enrolled
Ianage Payment Ianage Transaction Ianage Transaction Ianage Attendence centage	Show 10 <b>S.no</b> 1 2 3 4	<ul> <li>entries</li> <li>Registration ID</li> <li>18074951</li> <li>89227905</li> <li>96217956</li> <li>44911804</li> </ul>	Name           Rama Kumar           Roopak Thakur           Sumit Kumari           Ravi Kumari	Age Category(SC/ST) SC OBC ST OBC	Wise List Gender Male Male Female Male	Age 28 28 28 28 22	Search: Course Radio & Television Carpentry Electrical & Electronics Carpentry	Education Type Literate Formal Qualification Illiterate Literate	Excel Print Status Enrolled Enrolled Enrolled Enrolled
lanage Payment lanage Transaction enificery List(Category- e) lanage Attendence centage	Show         10           S.no         1           2         3           4         5	entries     Registration ID     18074951     89227905     96217956     44911804     44966735	Name           Rama Kumar           Roopak Thakur           Sumit Kumar           Ravi Kumar           Mukesh Kumar	Age Category(SC/ST) SC OBC ST OBC ST	Wise List Gender Male Male Female Male Male	Age 28 28 28 28 28 22 22	Search: Course Radio & Television Carpentry Electronics Carpentry Automobile	Education Type       Literate       Formal Qualification       Illiterate       Literate       Literate       Literate	Excel Print Status Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled
lanage Payment lanage Transaction enificery List(Category- e) lanage Attendence centage	Show 10 5.no 1 2 3 4 5 6	<ul> <li>entries</li> <li>Registration ID</li> <li>18074951</li> <li>89227905</li> <li>96217956</li> <li>4491804</li> <li>44966735</li> <li>86712036</li> </ul>	Name           Rama Kumar           Roopak Thakur           Sumit Kumari           Ravi Kumar           Mukesh Kumari           Preet Kumari	Age Category(SC/ST) SC OBC ST OBC ST ST	Wise List Gender Male Male Female Male Male Female	Age 28 28 28 28 22 22 22 22 17	Search: Course Course Radio & Television Carpentry Electrical & Electronics Carpentry Automobile Metal	Education Type Literate Formal Qualification Illiterate Literate Literate Illiterate Illiterate Illiterate	Excel Print Status Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled Enrolled

### 1.9.5 Benificary List / Trade Wise

### Generate report Trade wise

Government of India M/o Labour & Em	ployment								
Ministry of Labour & Employment रोजगर महानिदेशालय Directorate General of Employment	Natio दिव्यांग	nal Career Serv हेतु नेशनल कैरियर स	ice Centre विस सेंटर	M for Differer	ntly Abled	National Caree	Welcome <u>dl-sha</u>	Andara-vrc स्वच्छ भारत ज्ञा काम साधवा को जेरे	
*								Depar	tment L
Ξ		User Name : dl-shahdara	-VFC	C	Office Name : NC	SC for DA-Delh	i		U Log
B Dashboard									
Regional Center Profile	Trade Wise Rep	ort of Students							
Manage Trade			Financ	ial Year: 2018-19					
Manage Students									
Cumulative Students									
Manage Batch			Select Trade	Select Trac	de	*			
Manage Attendence									
Manage Payment									
Manage Transaction				Trade Wise	e List				
						Search:			
Benificery List(Category-	Show 10	▼ entries				1		Excel	Print
Benificery List(Category- se)	Show 10	entries     Registration ID	Name	Category	Gender	Age	Trade	Status	Print
Benificery List(Category- se) Manage Attendence	Show 10 S.no 1	entries      Registration ID      18074951	Name Rama Kumar	Category SC	Gender Male	<b>Age</b> 28	Trade Radio & Television	Status	Print
Benificery List(Category- ise) Manage Attendence srcentage	Show 10 S.no 1 2	Registration ID           18074951           89227905	Name           Rama Kumar           Roopak Thakur	Category sc OBC	Gender Male Male	<b>Age</b> 28	Trade       Radio & Television       Carpentry	Excel Status Enrolled Enrolled	Print
Benificery List(Category- ise) Manage Attendence ercentage	Show         10           S.no         1           2         3	<ul> <li>entries</li> <li>Registration ID</li> <li>18074951</li> <li>89227905</li> <li>96217956</li> </ul>	Name           Rama Kumar           Roopak Thakur           Sumit Kumari	Category SC OBC ST	Gender Male Male Female	Age           28           28           28	Trade       Radio & Television       Carpentry       Electrical & Electronics	Enrolled Enrolled Enrolled	Print
Benificery List(Category- ise) Manage Attendence ercentage	Show         10           1         2           3         4	<ul> <li>entries</li> <li>Registration ID</li> <li>18074951</li> <li>89227905</li> <li>96217956</li> <li>44911804</li> </ul>	Name           Rama Kumar           Roopak Thakur           Sumit Kumari           Ravi Kumar	Category SC OBC ST OBC	Gender Male Male Female Male	Age           28           28           28           28           28           22	Trade       Radio & Television       Carpentry       Electrical & Electronics       Carpentry	Excel Status Enrolled Enrolled Enrolled Enrolled	Print
Benificery List(Category- ise) Manage Attendence ercentage	Show         10           1         2           3         4           5         5	Registration ID           18074951           89227905           96217956           44911804           44966735	Name           Rama Kumar           Roopak Thakur           Sumit Kumari           Ravi Kumar           Mukesh Kumar	Category SC OBC ST OBC ST	Gender Male Male Female Male Male	Age           28           28           28           22           22           22	Trade       Radio &       Television       Carpentry       Electrical &       Electronics       Carpentry       Automobile	Excel Status Enrolled Enrolled Enrolled Enrolled	Print
Benificery List(Category- ise) Manage Attendence ercentage	Show 10 S.no 1 2 3 4 5 6	<ul> <li>entries</li> <li>Registration ID</li> <li>18074951</li> <li>89227905</li> <li>96217956</li> <li>96217956</li> <li>44911804</li> <li>44966735</li> <li>86712036</li> </ul>	Name       Rama Kumar       Roopak Thakur       Sumit Kumari       Ravi Kumar       Mukesh Kumari       Preet Kumari	Category SC OBC ST OBC ST ST	Gender Male Male Female Male Male Female	Age           28           28           22           22           22           17	Trade Radio & Television Carpentry Electronics Carpentry Automobile Metal	Excel Status Enrolled Enrolled Enrolled Enrolled Enrolled	Print

Content managed by Directorate General of Employment (DGE) NCSC for DA designed, developed and hosted by **National Informatics Centre (NIC)** 

## **1.10 Manage Attendence Percentage:**

The system facilitates Admin to mantian attendence percentage.

भारत सरकार Government of India Ministry of Labour & Employment	तय ployment Mor	n Anr 01 2019 - 2-48-12 PM	Welcome <b>d</b>	+ - =
रोजगार महानिदेशालय Directorate General of Employment	National Career Serv दिव्यांगों हेतु नेशनल कैरियर स	ice Centre for Differently ार्विस सेंटर	Abled	सिन्छ- पात रह कार लाग्रहा ही करे
*				Department Login
Ξ	User Name : dl-shahdara	-vrc Office	Name : NCSC for DA-Delhi	U Logout
🚯 Dashboard				
Regional Center Profile		Manage Attendence Po	ercentage	
Manage Trade	Regional Centre	Attendence Percentage	Status	
Manage Students	NCSC for DA - New Delhi	70	Edit Attendence Per	centage
Cumulative Students				centage
Manage Batch				
Manage Attendence				
Manage Payment				
Manage Transaction				
Benificery List(Category-				
wise)				
Manage Attendence				
Percentage				
	Content manager	d by Directorate General of Employmer	nt (DGE)	
	NCSC for DA designed, deve	noped and hosted by National Informa	itics centre (NIC)	

## 1.11 Change Password:

The system facilitates centers to change password.

भारत सरकार श्रम एवं राजगार मंत्राल Government of India M/o Labour & Emp	ाय loyment			
Ministry of Labour & Employment	Mon Nov 01 2021, 12:07:55 F	M	Welcome	dl-shahdara-cgc 🔒 🔻
रोजगार महानिदेशालय Directorate General of Employment	National Career Service Centre अनुसूचित जाति/अनुसूचित जनजाति हेतु नेशनल	for SC/STs किरियर सर्विस सेन्टर	National Career Service Well norm of Jone Byri Issensition, Sign Too	स्थित्र भारत रत कल स्वरुग हो बरे
*				Department Login
=	User Name : dl-shahdara-cgc	Office Name : SREO, I	NCSC for SC/ST-Delhi	
🚯 Dashboard		Change Password		
My Profile     Regional Center Profile	Current Password:	Current Password		
Manage Coaching/Training	New Password:	New Password		
Centre	(* Password should be special,uppercase,lowe	8 charter long,and contain one rcase characters)		
Manage Students	Confirm Password:	Confirm Password		
Cumulative Students				
Manage Batch		SAVE 📀 Back		
Manage Attendence				
Manage Payment				
Manage Transaction				
Paid By PFMS				
Benificery List(Category-				
wise)				
Attendence Percentage				
Change Password				

## **1.12 Back Log Entry:**

The center can register the students of previous session years.

·	v	wea Nov 03 2021, 10.28.42 AM			<b>ĕ</b> .▼
Directorate General of Employment	National Career Ser दिव्यांगों हेतु नेशनल कैरियर	rvice Centre for Diff सर्विस सेंटर	erently Abled	etional Care Service of one of one part humanic, fur its	रत) ही जोर
=	User Name : dl-shabda	ara-vrc	Office Name : NCSC for D	Dep A-Delhi	artment L
shboard	Finar	ncial vear 2021-22 Nationa	l Career Service Centres	for Differently Abled	
onal Center Profile	Back	वित्तीय वर्ष 2021-22	दिव्यांगों हेतु नेशनल कैरियर सनि	वैस सेंटर	
ge Trade	Personal Details/व्यक्तिगत वि	वरण			
ge Students	Financial Year	2021-22 🗸			
ge Batch	Name		Fathorie / Luchandie Name		
ge Attendence	गम		पिता / पति का नाम		
je Payment	Category* वर्ग	-Select Category-	Date of Birth* जन्म तिथि	dd-mm-yyyy	
ge Transaction	Disability Type*	OH(Orthopedically Hanc 🗸	Percentage(%) of Disability		
cery List(Category-	विकलांगता प्रकार		विकलांगता का प्रतिशत (%)	70%	
e Attendence	Bench Mark Disability		IQ		
age	Tel./Mob. Number				
og Entry	Address	Premise Number/परिसर संख्या	Pin Code		
List	पता		पिन कोड		
nt List		SubLocality/Street/Colony Name	State राज्य	-Select State-	
		Locality/City/Village/Town Name	District जिला	~	
	Email Id ਵੀਸੇਕ ਪਾਵਿਤੀ		Gender"	-Select gender-	
	N C S Registration No.		Monthly Income of Parents		
	एन सी एस पंजीकरण संख्या		माता-पिता की मासिक आय		
	Bank Details/बैंक विवरण				
	Bank Name* बैंक का नाम	-Select Bank-	IFSC Code* आईएफएससी कोड		
	A/C Number*		Bank Branch address*		
	खाता संख्या		बैंक शाखा का पता		
Ed	lucation Details/মিक्षा विवरण				
	Select the Education शिक्षा का चयन करें		-Select Education Type-		~
	Vocational Training व्यवसायिक प्रशिक्षण				

## NCSC For DA – User Manual for Regional Center Officer

Disability Certificate* विकलांगता प्रमाण पत्र	Choose File No file chosen *Upload Only PDFI And Upload Disability Certificate issued from authorized medical board)	Upload Photograph" फोटो	Choose File No file chosen *Only PNG or JPG image showing Disabili Maximum upload size is 70KBI)
Caste Certificate जाति प्रमाण पत्र	Choose File No file chosen *Upload Only PDFI)	Additional Qualification अतिरिवत्त पोग्यता	Choose Files No file chosen *Select Multiple pdf file with shift button?
Select the State(where you राज्य का चयन करें (जहां आप ट्रेड	। want to do Trade)" करना चाहते हैं):	-Select State-	
Select the Centre(where yo केंद्र का चयन करें (जहां आप ट्रेड	ou want to do trade)* करना चाहते हैं):	-Select-	
Intake Number of NCSC-D/ एन॰सी॰एस॰सी॰ फॉर डी॰ए की प्रवे	५ श संख्याः		
Select the Trade ट्रेड का चयन करें:		Cutting & Tailoring	
Have you under gone train earlier क्या आपने इस ट्रेड में पहले केंद्र द्व	ing in trade organised by centre ारा आयोजित किया था?	-Select-	
	SAVE A	AS DRAFT VIEW & SUBMIT	

## 1.13 Draft List:

View all Draft students details

Government of India M/o Labour &	Employment					
Ministry of Labour & Employment		Wed	Nov 03 2021, 10:31:50 A	M	Welcome	<u>dl-shahdara-vrc</u>
रोजगार महानिदेशालय Directorate General of Employment	Nati दिव्यां	onal Career Servi गों हेतु नेशनल कैरियर स	ice Centre f र्वेस सेंटर	or Differently Abled	National Career Service and source of source Replacements, Kar Iso	(1000) (पाल) ज करा लाज्या ही बोर
*						Department Logi
Ξ		User Name : dl-shahdara-	vrc	Office Name : NCSC	for DA-Delhi	U Logout
🚯 Dashboard						
Regional Center Profile				D 01''		
Manage Trade		-		Draft List		
Manage Students	Show 10	entries				Search:
Cumulative Students	S.No	Registration Id	Name	Father/Husband Name	Email	Applied Date
Manage Batch	1	23842773				29/10/2021
Manage Attendence	Showing 1 to 1 o	f 1 entries				Previous 1 Next
Manage Payment	•					•
Manage Transaction						
Benificery List(Category-						
wise)						
Manage Attendence						
Percentage						
BackLog Entry						
Draft List						
Student List						

## 1.14 Click Registration Id (Draft List):

The system center change student details.

word   al cache Provide   2 rander   2		User Name : dl-sh	ahdara-vrc	Office Name : NCSC	for DA-Delhi	U Logor
al cater profile  i cadara  second  se	bard	G Back	inancial year 2021-22 Nation	al Career Service Cen	tres for Differently Al	bled
<pre>Finded Subdarks two Students enance &gt; Students enance &gt; Students enance &gt; Students enance &gt; Students interaction rep tist(Category * Attendence pr st interaction rep tist(Category * Static for the for</pre>	Center Profile		वत्ताय वषवष 2021-2	22 दिव्यागा हतु नशनल कार	यर सावस सटर	
S Balons         Ke Studenson         Back         Payment         Transaction         Tran	Trade	Personal Details/व्यक्ति	गत विवरण			
Unit Statustion   Part Affer and encode   P ayyment   P ayyment   P ay agent   P ay a		Financial Year	2020-21			
Alternational       Humman       Find Harth Status	Batch					
Payment       I classer/for       Select Category       Date of Binh       (1/0/1/970)         Prisonation       Prisonation       Prisonation       Prisonation       Prisonation         Pate of Binh       (1/0/1/970)       Prisonation       Pr	Attendence	Name* नाम	Please fill out th	Father's/Husband's N is field. पिता / पति का नाम	li	
Image: List (Category:         Attendence:         e         p tarky:         bit         Bench: Mark:         Bench: Mark:         Category:         Attendence:         e         p tarky:         Bench: Mark:         Bench: Mark:         Category:         Attendence:         p tarky:         Bench: Mark:         Category:         Attendence:         P tarky:         Add: Category:         Attendence:         Bench: Mark:         Category:         Add: Category:         Add: Category:         Add: Category:         Add: Category:         Bench: Mark:         Category:         Add: Category:         Marce: Category:         No: CS:         Registration: D:         Select: Bank:         Select: Bank: <td>Payment</td> <td>Category*</td> <td>-Select Category-</td> <td>Date of Birth*</td> <td>01/01/1970</td> <td></td>	Payment	Category*	-Select Category-	Date of Birth*	01/01/1970	
v List(Category-         Altendence         Intry         Bardini Gar         Bardini Gar         Disability         Try         Altendence         Intry         Bardini Gar         Disability         Tay         Altendence         Intry         Bardini Gar         Disability         Tay         Altendence         Bardini Gar         Disability         Altendence         Bardini Gar         Bardini Gar         Bardini Gar         Altendence         Bardini Gar	Transaction	वगे		जन्म तिथि		
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Attendence       Bench Mark       10         e       J Intry         bit       Gender         ist       Fin Code         Bask backsity/Street/Colory Name       Bit Bask         Fin all Id       State         Enail Id       Gender*         State       Select State         Fin all Id       Gender*         State       Select Gender*         State       Select Gender*         State       Select Bank         State       Select Education <td></td> <td></td> <td></td> <td>प्रतिशत (%)</td> <td></td> <td></td>				प्रतिशत (%)		
g Taity       g Taity         st       Address         List       Prome kunder/titt Utts         Final Mark       Select State         Fmail Mark       Candres         Fmail Mark       Candres         Fmail Mark       Candres         Frail Mark       Candres         Faile Candres       Candres         Frail Mark       Candres         Faile Candres       Candres         Frail Mark       Candres         Frail Mark       Candres         Faile Candres       Candres         Faile Candres       Candres         Faile Candres       Select Bank         Faile Res       Select Education Type-	Attendence	Bench Mark Disability		IQ		
p Entry       Number         st       Address         List       State         Ist       State         Is	e	Tel./Mob.				
st List Address Humes Humber/What Hum Permise Humber/What Hump Permise Humber/What Hum Permise Humber/What Humber	Entry	Number				
List	t	Address पता	Premise Number/परिसर संख्या	Pin Code ਧਿੰਜ कोड		
Enail Id       Select gender-         Final Id       Cander*         Email Id       Cander*         Final Id       Cander*         Final Id       Cander*         Select gender-       Text         Registration ID       Text         Ut did view       Select Bank         Select Bank       Select Bank         Select Bank       Select Bank         V(-C Number**       Select Bank         V(-Text)       Select Bank         Select Bank       Select Bank         Select Bank       Select Bank         V(-Text)       Select Bank         Select Bank       Select Bank         Select Bank       Select Bank         Vocational Training       Select Education Type-         Vocational Training       Select Education Type-         Vocational Training       Select Bank Branch         Num of Examination       Num of Board/University       Optional Subjects       Percentage Division       Yar	List		SubLocality/Street/Colony Name	State	-Select State-	~
Examination       Name of Scannination       Name of				राज्य		
Final Id       Gender*       -Salect number.         Image: Select gender-       Image: Select gender-       Image: Select gender-         Registration Dreveloper Select gender-       Image: Select gender-       Image: Select gender-         Registration Dreveloper Select gender-       Image: Select gender-       Image: Select gender-         Registration Dreveloper Select gender-       Image: Select gender-       Image: Select gender-         Registration Dreveloper Select Bank:       IFSC Code*       Image: Select Bank:         Select Bank:       IFSC Code*       Image: Select Bank:         Voltage aver aver       Image: Select Bank:       Image: Select Bank:         Voltage aver aver       Image: Select Bank:       Image: Select Bank:       Image: Select Bank:         Voltage aver aver       Image: Select Bank:       Image: Select Bank:       Image: Select Bank:         Voltage aver aver       Image: Select Bank:       Image: Select Bank:       Image: Select Bank:         Voltage aver aver       Image: Select Bank:			Locality/City/Village/Town Name	District जिला		~
Email Id       जिंवा       -Select gender-         N.C.S.       Registration ID       अग्रिंग       -Select gender-         प्राप्त गिरा जी       आग्रिंग जी       आग्रिंग जी         प्राप्त गिरा जी       आग्रिंग जी       आग्रिंग जी         Bank Itame       -Select Bank-       JESC Code*         अग्रिंग जी गम       -Select Bank-       अग्रिंग जी         A/C Number*       -Select Bank-       अग्रिंग जी         A/C Number*       Bank Branch       address*         ये जा जा प्राप्त नरे       Bank Branch       address*         ये जा प्राप्त नरे       Select the Education       Type-         Vocational Training       -Select Education Type-          Name of Examination       Name effbard/Numerity       Optional Subjects       Percentage Division       Year         Sno       Take That       Marker effbard/Numerity       Optional Subjects       Percentage Division       Year		Email Id		Gender*	Eelect gender	
Email Id        Gender-          N.C.S       Registration ID- ur सी पर अतिये        Gender-          Bank Netalls/Åte Recture             Bank Name*       -Select Bank        IFSC Code*          A/C Number*       JESC Code*            V/ सी संख्य       Select Bank       JESC Code*           V/ स संख्य       Select Bank       JESC Code*            Vocational Training प्रवताविक प्रीयुवा प्रायल करे       Select the Education Relia पा प्रवल करे       Select Education Type-          Name of Examination       Name of Esamination       Name of Esamination       Name of Esamination       Name of Esamination       Year         State       Tide का प्राय       Year Bark Bark       Bercontage Division       Year						
Email Id       Select gender-         N.C.5       Registration ID         एन वी एस पंजीवायल       आहंभी         Bank Details/Àr रिराण       IfSC Code*         Bank Name*       JESC Code*         A/C Numbe**       JESC Code*         ए / वी संख्या       Select Bank:         Juifter and       JESC Code*         A/C Numbe**       JESC Code*         Q/ In Hazar       Select Bank:         Juifter and       Jest Bank Branch         address*       address*         Bank Details/Àtigit Rozu       Bank Branch         Bank Training       Select the Education         Right an atem att       -Select Education Type-         Vocational Training       Select the Education         Name of Examination       Name ofBoard/Unversity       Optional Subjects       Percentage Division         Name of Examination       Name ofBoard/Unversity       Optional Subjects       Percentage Division         Suno       Tide tan main       Name ofBoard/Unversity       Optional Subjects       Percentage Division				ারলা		_
Registration ID पुत्त सी एस पंजीबरप्र आईडी       भान-पित की मासेक आय         Bank Detials/बैंक विरण         Bank Name*       -Select Bank-         अईएकएस सी को       JESC Code*         अईएकएस सी को       Bank Branch अईएकएस सी को         A/C Number*       JESC Code*         ए, सी संख्या       Select the Education पिखा का घरम करें         Select the Education पिखा का घरम करें       -Select Education Type-         Vocational Training यदसारीक प्रीयुक्त       -Select Education Type-         Name of Examination Sume       Name of Boand/University येवेत का माम       Optional Subjects       Percentage Division       Year		Email Id		Gender" लिंग	-Select gender-	~
Registration ID पूर्ग सी एव सीक्षेकरम् अईडी       भात-भात को मासिक आय         Bank Name* अई के जा नाम       -Select Bank         Bank Name* अई के जा नाम       -Select Bank         Jank Bank Branch address* वे के जा नाम       Bank Branch address* वे के जा नाम         Subjects       Percentage Division प्रिवा का नाम         Name of Examination Subjects       Name of Bank Mare         Subjects       Percentage Division प्रतियत कि नाम		N.C.S		Monthly Income of Pa	a	
अंहडी Bank Detalls/र्थेक विषरण Bank Name* अंहएकएससी कोड A/C Number* ए / सी संख्या Education Details/रिधेडी विरण Select the Education शिक्षा का प्रयान करें Select the Education शिक्षा का प्रयान करें Select the Education Type- Vocational Training अवस्यविक प्रीपिश प्रियरण Name of Examination S.no परीक्षा का माम		Registration ID एन सी एस पंजीकरण		माता-पिता की मासिक आय		_
Bank Name*       -Select Bank·		জাহতা				
Bank Details/बैंक विवरण         Bank Name*       -Select Bank-         बैंक का नाम       -Select Bank-         A/C Number*       Bank Branch         u/C Number*       Bank Branch         u/C Number*       Bank Branch         u/T सी संख्या       Bank Branch         address**       Bank Branch         address**       Bank Branch         u/C Number*       Bank Branch         u/T सी संख्या       Bank Branch         Select the Education       Bank Branch         Vocational Training       -Select Education Type-         Vocational Training       -Select Education Type-         Vocational Training       Name of Examination         S.no       Value of Fixamination       Name of Board/University       Optional Subjects       Percentage Division       Year						
Bank Name*       -Select Bank-       IFSC Code*         अईएफएससी कोड       -Select Bank         A/C Number*       Bank Branch         address*       Select Education         Vocational Training       Vocational Training         vocational Training       Vocational Subjects       Percentage Division         Name of Examination       Name of Board/University       Optional Subjects       Percentage Division         S.no       utildit का नाम       address       addresset Bau       utilditure <td>Ва</td> <td>ink Details/बैंक विवरण</td> <td></td> <td></td> <td></td> <td></td>	Ва	ink Details/बैंक विवरण				
ada की गाम       जोड्एवय्समा को 3         A/C Number*       Bank Branch address*         ए / सी संख्या       Bank Branch address*         Education Details/शिक्षा विषरण         Education Details/शिक्षा विषरण         Select the Education गिक्षा का चयन करें         Select the Education गिक्षा का चयन करें         Vocational Training व्यवसायिक प्रशिक्षण         Name of Examination S.no       Name ofBoard/University वेकसिक विषय       Percentage Division प्रवेदा       Year साल		Bank Name*	-Select Bank-	IFSC Code*		
A/C Number* ए / सी संख्या Bank Branch Bank Branch Bank Branch Bank Branch Bank Branch Selects Teleres- वैंक शाखा का पता Select the Education Type- -Select Education Type- Vocational Training व्यवसायिक प्रशिक्षण S.no परीक्षा का नाम All के जा नाम / विद्वविद्यालय Select the Education Type- -Select Education Type- Vocational Training व्यवसायिक प्रशिक्षण S.no परीक्षा का नाम		बक का नाम		आइएफएससा काउ		_
ear धाखा का पता Education Details/रिक्षा विवरण Education Details/रिक्षा विवरण Select the Education शिक्षा का ययन करें Vocational Training व्यवसायिक प्रशिक्षण Name of Examination S.no परीक्षा का नाम वोई का नाम / विद्वविद्यालय वेकस्थिक द्वियय प्रतियत विभावन साल		A/C Number*		Bank Branch address*		
Education Details/रिक्षा विवरण         Select the Education Type-         Total to a target are		ए / सी संख्या		8		
Education Details/शिक्षा विवरण Select the Education तिरोता का चयन करें Vocational Training व्यवसायिक प्रविक्षण S.no परीक्षा का नाम वोई का नाम / विद्वविद्यालय वेकस्थिक विषय प्रतियत विभावन साल		ए / सी संख्या		बैंक शाखा का पता		
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Vocational Training व्यवसायिक प्रशिक्षण           Name of Examination         Name ofBoard/University         Optional Subjects         Percentage Division         Year           S.no         परीक्ष का नाम         बोर्ड का नाम / बोर्ड का नाम /         वेड्र विद्यालय         वेक्रत्पिक विषय         प्रतियत विभाजन         साल	Educ	ए / सी संख्या 🖵		बेंक शाखा का पता		
व्यवसायिक प्रशिक्षण Name of Examination Name ofBoard/University Optional Subjects Percentage Division Year S.no परीक्षा का नाम बोर्ड का नाम / विद्वविद्यालय वेकस्पिक विषय प्रतियत विभाजन साल	Educ	ए / सी संख्या 🖳	Select the Education	बेंक शाखा का पता	ype-	
Name of Examination         Name of Board/University         Optional Subjects         Percentage Division         Year           S.no         परीक्षा का नाम         बोर्ड का नाम / विश्वविद्यालय         वेकन्पिक विषय         प्रतिपत विभाजन         साल	Educ	ए / सी संख्या 🖳	Select the Educati रिक्षा का बरन र	बेंक शाखा का पता on ert -Select Education T	ype-	~
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## NCSC For DA – User Manual for Regional Center Officer

1201				
Upload Documents/दस्त	वेज़ अपलोड करें			
Disability Certificate" विकलांगता प्रमाण पत्र	Choose File No file chosen "Upload Only PDFI And Upload Disability Certificate issued from authorized medical board)	Upload Photograph	Choose File No file chosen *Only PNG or JPG image showing Disability & Maximum upload size is 100KBI)	
Caste Certificate जाति प्रमाण पत्र	Choose File No file chosen *Upload Only PDF!)	Additional Certificate अन्य प्रमाण पत्र	Choose Files No file chosen	
	Select the State(where you want to do trade)* राज्य का चयन करें (जहां आप ट्रेड करना चाहते हैं):	Delhi		
	Select the Centre(where you want to do trade)* केंद्र का चयन करें (जहां आप ट्रेड करना चाहते हैं):	NCSC for DA - New	/ Delhi	
	Intake Number of NCSC-DA एन॰सी॰एस॰सी॰ फॉर डी॰ए की प्रवेश संख्या:			
	Select the Trade ट्रेड का चयन करें:	Cutting & Tailoring		
H	ave you under gone training in trade organised b क्या आपने इस ट्रेंड में पहले केंद्र द्वारा	y centre earlier आयोजित किया था?	ect- 🗸	
	su	JBMIT		

## 1.15 Student List:

Show all student details.

भारत सरकार श्रम एवं रोजगार मंत्र Government of India M/o Labour & En	ालय iployment				<b>H</b> .
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) Dashboard					
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Manage Trade					
Manage Students	SUBMIT				
Cumulative Students					
Manage Batch					
Manage Attendence			All Student	list	
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Benificery List(Category-	1	36534729	Abhijeet Singh	NCSC for DA - New Delhi	
se)	2	23842773		NCSC for DA - New Delhi	
Manage Attendence	Showing 1 to 2 of	2 entries			Previous 1 Next
ercentage	4				Þ
BackLog Entry					
Draft List					

## 1.16 Search Student List :

Find Status Wise Details of All Students.

भारत सरकार अम एवं राजगार 1 Government of India M/o Labour & E	त्रिलय Employment				+ - =	
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Manage Transaction	S.No a	Registration Id	Name	Center Name	Course	
Benificery List(Category-	1	36534729	Abhijeet Singh	NCSC for DA - New Delhi		
vise)	2	23842773		NCSC for DA - New Delhi		
Manage Attendence	Showing 1 to 2 of 2 er	itries			Previous 1 Next	
Percentage	•				•	
BackLog Entry						
Draft List						
Student List						

# 1.17 Click Registration Id (Student List) :

#### View student details.

Government of India M/o Labour 8	र मंत्रालय & Employment	+ - =
Ministry of Labour & Employment	Wed Nov 03 2021, 10:41:44 AM Welcome <u>dLshahdara.vrc</u>	<b>≜</b> .▼
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≡	User Name : dl-shahdara-vrc Office Name : NCSC for DA-Delhi	U Logout
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	CGCS	
Manage Trade	State : Ultar Pradech District : Gautam Buddha	
Manage Students	Broject Society - "CCCS DBT"	
Cumulative Students	Registration No : 36534729 Submission Date : 20/10/2021	
Manage Batch	Candidate Details/उम्मीदवार विवरण	
Manage Attendence	Name/नाम Abhijeet Singh	
Manage Payment	Gender/लिंग Male	
Manage Transaction	Date of Birth/जन्म की तमिल 17/07/1999 (Yaar)	
Benificery List(Category-		
wise)	Applied Course State/आवादत राज्य Delhi	
Manage Attendence	NCSC for DA - New Delmi Regional Office of course/पाठ्यक्रम के क्षेत्रीय National Career Service Centre	
Percentage	कार्यांसय for DA Pilot No. 9-11, Karkar Dooma, Vikas Marg, Delhi- 110092,	
BackLog Entry	Course Enrolled /पाठ्यक्रम Computer O Level (Software) Institute Name / क्षेत्रीय Nielt01	
Draft List	Bank/र्थेंक CANARA BANK Bank IFSC Code/र्थेंक आईएफएससी कोड CNRB0005018	
Student List	Bank A/c No./वैंक खाता संख्या 5018101003056 Bank Branch Name/वैंक प्राप्तवा का नाम	
	Applied Course State/ didict //v4 Delhi	
vise)	NCSC for DA - New Delhi	
Manage Attendence Percentage	Regional Office of course/पालयक्रम के क्षेत्रीय   National Career Service Centre कारयोलय Dooma,Vikas Marg, Delhi- 110092,	
BackLog Entry	Course Enrolled /पाठ्यक्रम Computer O Level (Software) Institute Name /क्षेत्रीय कार्यालय Nielt01	
Draft List	Bank / वेंक CANARA BANK आईएफएससी कोड CNRB0005018	
Student List	Bank A/c No./वैंक खाता संख्या 5018101003055 Bank Branch Name/वेंक याखा का नाम	
	Category/वर्ग SC Registered Mobile No/ मोबाइल नंबर	
	Email Id/ईमेल आईडी abhijeet@gmail.com Any Technical Qualification/ तकनीकी गोग्यता No Technical Qualification	
	Employment Exchange/रोजगार कार्यावय Kjj Kjj Repl.Exch.Registration No./रोजगार कार्यावय पंजीकरण रोडवा	
	N.C.O. Code./एन* सी* ओ* कोड         432231         NCS Registration No/रा* कै* से* पंजीकरण संख्या         131123	
	Guardian Name/अभिभावक का नाम Rakesh	
	Permanent Address/त्थाई पता 121,Daleighar,Gautam Buddha nagar,Gautam Buddha Nagar,Uttar Pradesh,203131	
	Educational Details/शैक्षिक विवरण	
	Name of Examination/परीक्षा का नाम Name ofBoard/University/ बोर्ड का नाम / विश्वविद्यालय वेकस्विक विषय Percentage प्रेयुक्त मांक प्रतियाह विषय में अ	
	10th/10 회 UP Board PCM 0477464 75.83 2015	
	12th/12 해 Up Board PCM 0352420 75.6 2017	
	Graduation/स्रातक स्तर की पढ़ाइ	

User Manual | User Manual for State Admin | System Manual